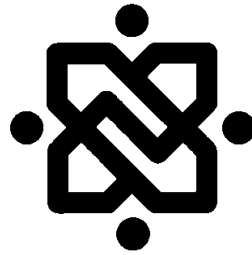


Our Vision

In Saskatchewan: Recreation and its professionals are essential community partners and are recognized for their many positive contributions to the individual, family, and community health and wellness.

Our Mission

The Saskatchewan Association of Recreation Professionals is a dynamic, member driven organization committed to the profession by representing and supporting current and future recreation professionals in their pursuit of excellence.



Saskatchewan Association of
**RECREATION
PROFESSIONALS**

*Linking people who build
healthy communities*

Annual Report 2010-2011

Board of Directors

Chair	Nicole Goldsworthy
Vice-Chair	Jennifer Martel
Governance Chair	Sheila Hryniuk
Finance/Audit Chair	Mike Schwean
Nominations Chair	TJ Biemens
Directors	Richie Bleau
	Curtis Olsen
	Lyle Campbell
	Shelby Rushton
Provincial Office Staff	Warren Ponscak, Executive Director (April, 2008 – September, 2011) <i>Currently vacant</i>
	Jordan St. Onge, Administrative Assistant

Board of Regents

Chairperson:	Linda Martin
Members:	Anne Robbins, Mike Powell, Norm Campbell (ex-officio)

John Austin Foundation

Chairperson/Investment Coordinator:	Cindy Anderson
Members:	Mike Powell, Judy MacLeod, Nicole Goldsworthy, Jennifer Martel, Mike Schwean

Education Assistance/Professional Development Committee

Chairperson:	Lisa Thibodeau
Members:	Henry Dutka, Brenda Temple

Honorary Life Members

John Austin	W.R. Green	Murray Hidlebaugh
Don MacAulay	Janet Schultz	Shelleen Vanderney
Linda Martin		
Roy Ellis (Deceased, November 1998)	Dr. J.B. Kirkpatrick (Deceased, November 1998)	
W. Glenn Tuck (Deceased, May 1998)		

S.A.R.P. Appointed Representatives

Nicole Goldsworthy	SIAST Recreation and Leisure Program Advisory Committee
Brenda Bathgate	University of Regina Senate
Peggi-Lynn Gatin	University of Saskatchewan Senate
Diane Leonhardt	SIAST Therapeutic Recreation Program Advisory Committee
Amber Zaharia	Recreation Section Review Committee
Anne Robins	Canadian Therapeutic Recreation Association

Annual General Meeting

Procedures for Discussion during Constitutional and Resolutions Debate

The following procedures will be applied during the constitutional and resolution section of the agenda. These procedures are intended to give members an equal opportunity to speak to the constitutional amendments and resolutions, and to ensure that discussion on any particular item does not continue for an unreasonable amount of time. Normal parliamentary procedures will be adhered to during the discussion.

1. Constitutional amendments and resolutions will be dealt with in the order presented at the AGM.
2. There will be a limit of 2 rounds of discussion on each item.
3. Each member will be allowed to address each amendment once per round.
4. If debate becomes redundant, the Chair reserves the right to rule on the completion of discussion.
5. The mover and seconder will have the first opportunity to discuss the particular item.
6. The Chair will announce when the second round of discussion begins, if required.
7. The Chair will call for a vote following discussion.

NOTE:

- Only Professional members and honorary life members are eligible to vote on constitutional amendments.
- Affiliate, professional and honorary life members are eligible to vote on resolutions.

Chair's Report

It is now almost fall and I'm asked to report to my fellow Recreation Professionals on insightful news and trends in our recreation world. The one thing I have learned throughout my tenure, as Chairperson for SARP is the vast diversity of our organization and all the professionals we represent. Our Board of Directors is more committed than ever to improve and advocate on your behalf of all of our membership.

The Board of Directors has recently received the resignation of our Executive Director, Warren Poncsak. The Board of Directors thanks Warren for his three years of service with the organization and wishes him the best of luck in his future endeavours. The SARP Board of Directors is currently in the process of preparing to advertise and hire a new Executive Director; we will continue to keep membership informed on any updates.

SARP has been involved in a variety of on-going issues throughout our province. The Provincial Recreation Education Task Force was formed following the reduction to the Recreation and Tourism Management Program at SIAST. The goal is to have the program re-instated to an every year intake of students. Our province needs to maintain our good training programs of recreation professionals. SARP has plans on taking an active role in supporting our professionals and the Recreation and Leisure Program at SIAST.

SARP is invested in our professionals and we are showing this by having created a new Recreation Professional Award that will be given out at the 2012 SARP Awards. This award will go to a Recreation Professional that shows commitment to our profession and is a true leader. This award is to showcase the many Recreation Professionals we have in our province and give them the credit that they are so deserving of.

The SARP Board of Directors is currently in Phase Two of the Professional Designation Project. Roz Kelsey, project manager, has completed focus groups and interviews building the foundations for understanding professionalization and developing a strategy to move forward based on the outcomes. A survey that went out to our membership has been compiled and the results will be reported on during our AGM. We look forward to hearing feedback from all of our membership on this project.

At this time I would like to thank our outgoing board members for their years of service to this organization. It takes hard work and dedication and that is what all of these individuals have. Thank you to Jennifer Martel, Sheila Hryniuk and Lyle Campbell for your commitment to the recreation profession.

It's been a pleasure to serve as chairperson for this organization and I look forward to serving SARP in the last 2 years of my term.

Yours in Recreation,

Nicole Goldsworthy
Chairperson

Board Committee Reports

Governance Committee

The Governance Committee's work is to ensure new board members receive an orientation, that the Board monitors its' work in governance, reviews current policies and makes recommendations for alterations to the board and implements governance education for the board.

This year the focus has been reviewing, in depth, our governance policies as per the review schedule. A significant amount of volunteer time has gone into reviewing each policy and determining if recommendations were needed clarifying and simplifying policy meaning for understanding. We are pleased to state that all governance policies have been reviewed and adjusted as determined by the Board in 2010-2011.

Although the Governance Manual is a dynamic document, the policies set the stage for monitoring the activities of the organization. Thank you the Governance Committee members – Nicole Goldsworthy and Shelby Rushton and the rest of the Board for the time you invested into cleaning up our policies.

Respectfully submitted by: Sheila Hryniuk, Governance Chair

Nominations Committee

What a year folks! Let me start by saying thank you. The feedback we, Board of Directors, received from members this year has been phenomenal. I'm not just talking about the membership survey, rather the emails, phone calls and informal chats at social gatherings. This information is invaluable and we fully intend to take action based on feedback. Further, I strongly urge you to keep the feedback flowing. Don't be afraid to pick up the phone, send an email, text, Facebook, Twitter or BBM one of us. After all, we are a membership driven organization and your voice is the foundation for decision making and planning.

Our Nominations Committee of Jennifer Martel, Lyle Campbell and I have been busy this past year. We were committed to listening to the voice of our members and identified two recurring themes: celebrate success and recruitment/retention. As a result, we are in the process of developing two new awards: Outstanding Professional and Outstanding Young Professional. These two awards are scheduled for release in spring 2012 with the inaugural awards being presented at the 2012 AGM. We will be sure to keep members apprised as this develops. Further, our Executive Director Warren Poncsak developed a Recruitment and Retention document after some discussion with the Chair of the Board of Regents Linda Martin. Both the Board of Directors and the Board of Regents were impressed with the document. This will assist SARP moving forward and we will keep our membership up-to-date as this further develops. On behalf of our committee I thank you Warren for taking the lead and to the Board of Regents for your assistance and commitment to SARP. If you would like to know more about the document or are interested in being part of the committee, please see Linda after our AGM.

As part of our role as the Nominations Committee, we recruit members for term positions as Board of Directors and to represent SARP on stakeholder committees. We have managed to recruit for open positions and extend our gratitude to the following list of appointees:

- Brenda Bathgate accepted a second term on the University of Regina Senate,
- TJ Biemans accepted appointment to SIAST Recreation and Tourism Management Advisory Committee,
- Lisa Thibodeau accepted a term on the University of Saskatchewan Senate.

Our committee also recognizes Peggy-Lynn Gatin for her dedication as the SARP representative on the University of Saskatchewan Senate. Peggy-Lynn completed two full terms on the Senate spanning six years. Thank you for your commitment and dedication to SARP.

Last but not least, I extend a sincere thank you to Jennifer Martel and Lyle Campbell for their dedication to the nominations committee. Our reign of terror as the power of three ceases this year, however I will ensure your legacy lives on. I'm not saying if it's a good or bad legacy, but nonetheless it will live on.

Respectfully submitted by: TJ Biemans, Nominations Chair

Finance Audit Committee

Under the Relationship Governance model, the Financial Audit Committee consisting of three (3) Board members, Richie Bleau, Curtis Olsen, and Mike Schwean along with Gwen Herman of Sask Sport, reviewed the financial documents throughout the year. The process at which the committee reports to the board is occurring at each board meeting. The Finance chair reports to the board members and indicating that financial statements have been received and reviewed. The Financial and Audit Committee reviewed the role and responsibilities of the committee and determined that the purpose of this committee serves as an important function to the board of Directors.

In 2010 the Finance Committee developed a Financial Reference Tool, which includes detailed explanations for all Revenue and Expenses. Over the past two years this tool has then been used as a committee aid for all Board reporting to ensure clarity and definition to all reporting. Generic copies of the Reference Tool will be made available for our members at their request.

In 2011 S.A.R.P. has continued to work with an outside agency to be responsible for the financial bookkeeping of the organization. Our chosen agency remains Sask Sport Accounting Services. This service has proved to be reliable and a valued service for SARP and the relationship has been extremely positive.

In 2011 SARP continued with the contracted Audit services of Iris Howden. Iris has a strong background in dealings with Non Profits and we are most confident in our Audit Services.

Timelines were set by the Committee to ensure the annual audit was completed in time for the Board of Directors meeting held in early September and the Annual General Meeting held in October. The Auditor or their designated representative was invited to the AGM to present the financial audit of S.A.R.P.

Audited Financial Report: See attached report by Iris Howden, CMA

Respectfully submitted by: Mike Schwean, Finance Chair

Strategic Goal #2:
Creates consistency in role definition.

SARP will develop a professional standards and accreditation process for Recreation Professionals in the province.

Strategic Outcomes:
Professional Standards

1. Examine other certification and accreditation processes in the country.
2. Solicit the support of post secondary institutions and facilitate the development of formal post secondary educational opportunities for the sector.
3. Develop a set of standards and competencies for professional certification.
4. Design, develop, and promote service excellence in recreation development and delivery.

- Promote professional development - job fairs, conferences and classrooms
 - Attended meetings with UofS Kin. Student's Society and group of 4th year students
 - Display at the UofR Student Society
 - Presented at UofR class
 - Sent student membership information to SIAST, UofR and UofS
- Communicate professional development through the website, newsletter, emails
- Support professional development through grants and bursaries.

Education Assistance - We continue to provide assistance for our members to attend any educational session that will benefit them professionally.

- 4 grants provided for continuing post-secondary education
- 6 grants provided for conference attendance – SPRA, CPRA and CTRA.
- 1 Profession Development Session Grant provided provide to the Therapeutic Recreation professionals with the Saskatoon Health District

Roy Ellis Bursary- Three bursaries of \$500 each was awarded to three students – two studying in Saskatoon and one in Regina.

- Delivery of professional development at conferences with stakeholders.
 - Time was spent arranging for the professional development session; however, short notice and low registrations the session will be rescheduled.
- Networking – providing social opportunities for members and stakeholders.

Strategic Goal #3:
Improved partnerships with
key stakeholders.

In the next three years, we
will increase our credibility
with our key stakeholders:
(e.g. SPRA, SAHO and
Education Partners).

Strategic Outcomes:
Advocacy

1. Increased recognition,
respect and
appreciation of the
professional
 - Increased salaries of
the professionals
 - More jobs created
 - Job satisfaction
 - Increased use of
SARP advocacy
documents by
employers.
2. Improved partnerships
with key stakeholders
 - Stakeholder value
of the services of
SARP
 - Stakeholder value
the role of SARP.
3. Stakeholders
recognizes the value of
a recreation
professional.

- Develop a rationale for the development of a professional designation process.
- Develop a professional designation process/plan mapping the key milestone events and related activities supportive of the establishment of a professional designation.
- Review current/existing role definitions through a process of sector collaboration and engagement.

The Professional Designation Project is the focus of this area. The project began in 2009 with the first phase of determining a shared vision of professionalism. An update and member input session was provided on the Professional Designation Project in Regina, 2010 along with our Annual General Meeting. The input gathered set the stage for the second phase (of a three phase completion) of the project which is examining of other certification and accreditation processes in the country. The second phase is ready to present to the membership for information and guidance on the step phase.

The Professional Designation Project builds on the documents that SARP currently has with the Recreation Job Description, Core Competencies, Code of Ethics and Standards. SARP sends the information out when requested from:

- Members developing the case to increase employment positions
- Towns interested in what it takes to hire a recreation professional
- Partner organizations such as SPRA to help increase the profile of recreation professionals.

The Benefits of Hiring a Recreation Professional material has been a key piece in the promotion recreation professionals.

Host a PD session at the SPRA conference – October, 2010.

- Contact from the Ministry of Tourism, Parks, Culture and Sport with SARP to gather information on the remuneration of recreation professionals around the province. This information was incorporated into a panel presentation at the SPRA Conference, 2010. Roz Kelsey, contractor, along with Warren Ponscak presented as part of a panel presentation, SPRA Conference, 2010 in Regina contributing by providing our perspective on the salary, quality of life, and the professional designation project work of the organization.
- Had a booth at the SPRA conference in the tradeshow where over 40 people took information from the booth and displayed the newest Therapeutic Recreation banner to promote therapeutic recreation.

Regular contact with funding liaison

- Several meetings were held with the funding liaison - recreation trust SAHO conference tradeshow (alternate years) – not this year.
SUMA conference tradeshow (alternate years)

- SARP partnered with the SIAST Recreation and Tourism Management program in a tradeshow booth, February, 2010. Partnership was very good in promoting the education institution's program and the support for the professional once they are in the field. The 12 municipalities took advantage of the informational material along with other communities who used it throughout the year: Porcupine Plain, Pike Lake, Buchanan, Tobin Lake, Shellbrook, Davidson, Theodore, Regina, Preeceville, Estevan, Balgonie, and Southey.

Education institutions liaison – see also reports

- University of Regina Student Career Fair, February, 2011 – over 25 students took membership applications.

Recreation Programmers' Meeting – did not happen

District Meetings

- Attended the Prairie Central Sport, Culture and Recreation District meeting where membership information was handed out along with a brief presentation on the Professional Designation Project. There were representatives from: Davidson, Lanigan, Fort Qu'Appelle, Langham, Outlook, Wynyard, Watrous, Wadena, Aberdeen and Warman, Preeceville, Estevan, Balgonie, and Southey.
- Recreation Job Descriptions were sent to Fort Qu'Appelle, Limerick, Gull Lake, Punnichy, and Denare Beach.

Therapeutic Recreation Meetings

- At the national level Therapeutic Recreation Professionals are working through a national certification process. A number of our Therapeutic members are working towards acquiring the certification by the CTRA. SARP will assist in a review of our therapeutic recreation professional competencies and standards.
- SARP was represented at the national CTRA conference in Whistler. Joint membership activity is stalled at the National level but Saskatchewan is on the top of the list when it is re-instated.
- TR Standards of Practice and Core Competencies were sent to a TR professional member in the Cypress Health Region to help rationalize additional staffing in their health region. The work of that member, supported by SARP resources, was successful in a temporary TR position being created.

Education Institution Representative Reports

SIAST Kelsey Recreation and Tourism Management Program

The SIAST Kelsey Recreation and Tourism Management Program has been under review by SIAST Administration. The program was reduced from an annual intake of students to an every second year intake of students. SARP working as part of the Provincial Recreation Education Task Group, Chaired by Sheila Hryniuk and facilitated by Saskatchewan Parks and Recreation Association (SPRA), attended meetings over the past year to address these reductions. A meeting was hosted with Bill Hutchinson, Minister of Tourism, Parks, Culture and Sport and a second meeting was hosted with Rupen Pandya, Assistant Deputy Minister and other representatives of the Ministry of Advanced Education, Employment and Immigration.

The meeting topics focused on the lack of consultation with the Advisory Committee and the field regarding the reduction of the program, the validity of the data being used by SIAST to make their decisions about the program and the lack of a proper review of the program being undertaken. Following the meetings, the Task Group was assured that the program will stay as an every second year intake, a proper review will be taken, and that the field needs to provide information that would support an annual intake of students.

SIAST began the review by hosting a dacum review of the program contents on September 27, 2011. A variety of individuals including professionals were involved in that process. Several recommendations for changes came out of the dacum review. SPRA undertook some research and data collection to see if there is supportive information for the program to continue. We are currently awaiting the results of the dacum before when set our next steps.

SIAST Kelsey Therapeutic Recreation Program

Advisory Committee– S.I.A.S.T. Kelsey Campus

Annual Report

Submitted by; Diane Leonhardt, Professional Member

July 1, 2010 – June 30, 2011

The Therapeutic Recreation Program Advisory Committee meets annually to discuss the program content, proposed changes to the program and how the TR program is meeting the needs of the industry. Therapeutic Recreation professionals from various provincial health care regions meet with the Dean, Program Head, Distance Education staff and instructors.

Some of the key points discussed this year are:

- Distance Education is seeing a steady increase in enrollment. Students come from across the country, BC, Ontario and Nova Scotia. Many students are from rural areas or may be working on their CTRA certification credentials. SIAST courses can be used towards eligibility for the Certified Therapeutic Recreation Specialist (CTRS) certification exam and maybe used in the future by certified therapists who require continuing education units (CEU'S) to maintain their credentials.
- Writing skills – Communication and strong academic skills are necessary to succeed in the TR Program. Processes are being put in place to confirm that incoming students understand the foundations needed to be successful.
- Articulation agreement – Meetings are progressing in order to finalize an articulation agreement between the University of Regina and SIAST. Currently classes are looked at on a class by class basis. Future plans are for a 2 year transfer credit

- Validation – Program validation will be addressed soon with the recommendation made that certain computer classes be removed from the curriculum as the incoming students already possess these skills.
- The TR Diploma Program is now located in the SIAST Avenue W Centre
- On campus instructor Mark Parolin has resigned his Full time teaching position and has returned with his wife Jen and family to Ontario.
- We are looking for province wide representation for this Advisory committee. If there is anyone with a personal interest in the field of TR and would consider applying to sit on the Advisory committee please forward your name to Anne Broten, Program Head. New graduates are welcome.

It is a privilege to sit on the SIAST Therapeutic Recreation Program Advisory Board and contribute to the future education and direction of Therapeutic Recreation. I appreciate the opportunity to share with fellow provincial Recreation Professionals this annual report as a way of increasing the knowledge of my colleagues in this exciting profession.

University of Regina Senate

I have had the pleasure of representing the Saskatchewan Association of Recreation Professionals on the University of Regina Senate for the last three years. There were three Senate meetings held in the last year that I attended, as well as participation at Convocation where I had the pleasure to “hood” my daughter Leah. I must say, it was a humbling experience to have another family member as part of the recreation movement and I was grateful for this opportunity as a member of the Senate. I also represent the Senate at Faculty Council Meetings in the Faculty of Kinesiology and Health Studies (KHS) and take part in discussions and decisions for progressive changes in the Faculty.

Functions of the 42 Senate representatives are that of a decision-making body. Decisions related to admission requirements; academic standards; granting certificates, diplomas and degrees; and establishing or making changes to the University’s academic organization and courses of instruction are all items that are influenced by the Senate representatives.

The Mission of the Saskatchewan Association of Recreation Professionals is to be *“a dynamic, member driven organization committed to the profession by representing and supporting current and future recreation professionals in their pursuit of excellence”*. As such, the Faculty of KHS has been proactive and has recommended progressive changes to enhance the opportunities for current and future students. There were numerous proposals presented to the Senate for approval to advance the benefits of the recreation movement in Saskatchewan. Through thorough presentations by the Dean of the Faculty of Kinesiology and Health Studies to the members of the Senate, all recommendations have been approved to date.

In addition, the KHS Undergraduate Student Society, Graduate Students and faculty members organized the 25th Anniversary event for the Faculty of Kinesiology and Health Studies in March, 2011 where the first Distinguished Alumni, Dale Kryzanowski, was honored for his contributions in the industry.

It has been a busy year in the Senate and in the Faculty of Kinesiology and Health Studies. The future of Recreation Professionals in Saskatchewan is in a progressive state addressing new opportunities and challenges in the industry. I look forward to a second term on the Senate as representative of the Saskatchewan Association of Recreation Professionals.

Respectively submitted by:

Brenda L. Bathgate, Professional Member of the Saskatchewan Association of Recreation Professionals and Member of the University of Regina Senate

University of Saskatchewan Senate

Submitted by: Professional Member, Peggi-Lynn Gatin

Understanding the Role of the U of S Senate Member . . .

- As stated in the University of Saskatchewan Senate Bylaws section XII, http://www.usask.ca/university_secretary/senate/bylaws.php the Saskatchewan Association of Recreation Professionals has one representative appointed by their organization (S.A.R.P.) to the U of S Senate (Membership of Organizations). The appointment is for a three year term, with a maximum of two consecutive terms.
- The U of S Senates Role is governed under the University Act. Senate is responsible for recommendations regarding the establishment or disestablishment of any college, school, or department; appointing examiners for and making bylaws respecting the conduct of examinations for professional societies; the granting of honorary degrees, and non-academic student discipline. In addition “ the senate may (c) hear any reports that may be provided for by this Act and the bylaws of the senate; (d) consider and take action on all matters reported to it by the board, council or assembly;” excerpt from the University Act, under the Governance tab http://www.usask.ca/university_secretary/senate/bylaws.php .

Regular meetings of the University of Saskatchewan Senate are held twice a year, April and October.

Senate meeting agenda's often include the following items for discussion:

- Varying reports: U of S President, Undergraduate and Graduate students activities, Honorary degrees committee, Senate Executive committee reports and others.
- items for approval: i.e.) senate appointments and nominations, changes to senate membership and by laws and other items as per the University Act.
- Items for information: Senate committees and University Council and Board of Governors
- Presentations and group break out discussions: i.e.) University Institutional positioning project, Signature Areas of research, Second Integrated Plan and Enrolment Report Census Day.
- The U of S Senate meeting minutes are available on line at: http://www.usask.ca/university_secretary/senate/Senate_minutes.php

In working to meet the aims of S.A.R.P. that relate to this appointment, I strive to provide leadership in advocating, sharing information, expertise and pursuing collaborations that will benefit our membership in meeting the S.A.R.P. vision.

As the appointed member I have served two terms 2005 – 2008 and 2008 to 2011, appointment ending April 2011. S.A.R.P. to appoint a new representative prior to the October 2011 Senate meeting.

Highlights from my terms as a member of the U of S senate . . .

- Ongoing learning and engagement in the: U of S Strategic Plan and Priorities; Enrolment Action Plan; Enrolment Report Census Day; Communication and Branding of the University; University Enrolment Trends; University Engagement; and many other initiatives.
- 2007, appointment of Dr. Vera Pezer, as the 13th Chancellor for the University of Saskatchewan. www.usask.ca/university_secretary/senate/chancellor.php
- 2007, U of S Centennial Celebration.
- 2006 opening of the Russ Kisby, the father of ParticipACTION, Physical Activity and

Health Promotion Laboratory located at the U of S Williams Building.

- 2009/10 Committee member for the review and reappointment of the College of Kinesiology Dean.
- Ongoing Progress Reports of the University Second Integrated Plan, which is the University of Saskatchewan's strategic plan that sets priorities for 2008/09-2011/12. The three priorities are:
 1. Improve the undergraduate and graduate student experience, both inside and outside the classroom.
 2. Enhance the university's research, scholarly and artistic profile.
 3. Work together more effectively across unit and institutional boundaries.http://www.usask.ca/ip/inst_planning/second_intplan/progress_report.php
- Participation in the University of Saskatchewan Regional Advisory Council (RAC), area 11, Prince Albert.

Items of interest to S.A.R.P. members . . .

- Interested in being involved in the University of Saskatchewan Regional Advisory Council (RAC) in your community, then check out the link
http://www.usask.ca/rac/rac_district_map/index.html
- On Campus News <http://www.usask.ca/communications/ocn/11-may-27/index.php>