



Saskatchewan Association of

RECREATION  
PROFESSIONALS

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41st Annual  
General Meeting

October 14<sup>th</sup> 2010  
5:30 pm, Cannington Room  
Regina Inn  
Regina, Saskatchewan

***Annual Report***

*"The Saskatchewan Association of Recreation Professionals is a dynamic, member driven organization committed to the profession by representing and supporting recreation professionals in their pursuit of excellence."*

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## **BOARD OF DIRECTORS**

**2009/2010**

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<b>CHAIR</b>	<b>Jennifer Martel</b>
<b>DIRECTOR- GOVERNANCE COMMITTEE</b>	<b>Nicole Goldsworthy</b>
<b>DIRECTOR – FINANCIAL AUDIT COMMITTEE</b>	<b>Mike Schwean</b>
<b>DIRECTOR- NOMINATIONS COMMITTEE</b>	<b>Roz Kelsey</b>
<b>DIRECTORS</b>	<b>Sheila Hryniuk</b>
	<b>Lyle Campbell</b>
	<b>TJ Biemans</b>
	<b>Richie Bleau</b>
	<b>Curtis Olsen</b>
<b>PROVINCIAL OFFICE STAFF</b>	<b>Warren Poncsak</b> Executive Director
	<b>Sean Bateson/Leah Bathgate</b> <b>Jordan St. Onge</b> Administrative Assistant

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## **BOARD OF REGENTS**

**2009/2010**

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**Chairperson:** **Linda Martin**  
**Members:** Anne Robins; Mike Powell; Norm Campbell (ex-officio)

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## **JOHN AUSTIN FOUNDATION**

### **2009/2010**

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**Chairperson/Investment Coordinator:** Cindy Anderson

**Members:** Mike Powell, Judy MacLeod Campbell, Roz Kelsey, Jennifer Martel, Mike Schwean

**Staff:** Warren Poncsak

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## **EDUCATION ASSISTANCE/PROFESSIONAL DEVELOPMENT COMMITTEE**

### **2009/2010**

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**Chairperson:** Lisa Thibodeau

**Members:** Henry Dutka, Brenda Temple

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## **HONORARY LIFE MEMBERS**

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John Austin

W.R. Green

Murray Hidlebaugh

Don MacAulay

Janet Schultz

Shelleen Vandermey

Roy Ellis Deceased, November 1998

Dr. J.B. Kirkpatrick Deceased, November 1998

W. Glenn Tuck Deceased, May 1998

Judy McLeod Campbell

Linda Martin

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## **S.A.R.P. REPRESENTATIVES**

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<b>Brenda Bathgate</b>	S.A.R.P. appointee to the University of Regina Senate
<b>Margaret Duncombe</b>	S.A.R.P. appointee to the Recreation and Tourism Program advisory committee at SIAST
<b>Diane Leonhardt</b>	S.A.R.P. appointee to SIAST TR program
<b>Peggi-Lynn Gatin</b>	S.A.R.P. appointee to the University of Saskatchewan Senate

**Recreation Section Review Committee Representative:** Amber Harvey

**Canadian Therapeutic Recreation Association:** Anne Robins

**S.P.R.A. Recreation Section Review Committee:** Amber Harvey

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### **ANNUAL GENERAL MEETING PROCEDURES FOR DISCUSSION DURING CONSTITUTIONAL AND RESOLUTION DEBATE**

The following procedures will be applied during the constitutional and resolution section of the agenda. These procedures are intended to give members equal opportunity to speak to constitutional amendments and resolutions, and to ensure that discussion on any particular item does not continue for an unreasonable amount of time. Normal parliamentary procedures will be adhered to during the discussion.

1. Constitutional amendments and resolutions will be dealt with in the order presented at the AGM.
2. There will be a limit of 2 rounds of discussion on each item.
3. Each member will be allowed to address each amendment once per round.
4. If debate becomes redundant, the Chair reserves the right to rule on the completion of discussion.
5. The mover and seconder will have the first opportunity to discuss the particular item.
6. The Chair will announce when the second round of discussion begins, if required.
7. The Chair will call for a vote following discussion.

#### **NOTE**

- Only Professional Members and Honorary Life Members are eligible to vote on constitutional amendments
- Affiliate, Professional and Honorary Life Members are eligible to vote on resolutions.

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**Saskatchewan Association of Recreation Professionals  
41<sup>st</sup> Annual General Meeting  
Thursday, October 14<sup>th</sup>, 2010  
5:30pm, Cannington Room, Regina Inn, Regina  
Agenda**

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1. **Call to order**
2. **Greetings**
  - Introduction of the Past Presidents
  - Introduction of the Board of Regents
  - Introduction of the Honorary Life Members
  - Success stories
3. **Review of Annual General Meeting Voting Procedures**
  - Introduction of Parliamentarian and Scrutineers
4. **Adoption of Agenda**
5. **Adoption of October 22<sup>nd</sup> 2009 Annual General Meeting Minutes.**
6. **Director Reports**
  - a) Chair Report
  - b) Financial and Audit Committee Report (see attached audited financial report)
    - **Approval of the Audited Financial Statements**
  - c) Nominations Committee Report
  - d) Governance Committee Report
7. **Administration Reports**
  - a) Executive Director's Report
8. **Education Institution Reports**
  - a) University of Regina Senate Report
  - b) University of Saskatchewan Senate Report
  - c) SIAST - Kelsey Campus Advisory Committee Reports
    - Recreation and Tourism Program
    - Therapeutic Recreation Program
9. **New Business**
  - a) Constitutional Amendments
  - b) Resolutions
  - c) Appointment of Auditor
10. **Election of Officers**
  - a) Election of Officers (3 positions)/John Austin Foundation (no election 2010)
    - **Board of Directors – 3 positions (three year terms)**
  - b) Motion to destroy ballots
  - c) Introduction of 2010/2011 Board of Directors
11. **Presentation to Retiring Board Members**
  - a) Recognition of retiring board members
12. **Adjourn**

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**40<sup>th</sup> Annual General Meeting**  
**Thursday, October 22<sup>nd</sup>, 2009**  
**5:30p.m. Supper & Meeting**  
**Delta Hotel**  
**Regina, Sask.**

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**MINUTES**

**Attending:** Michelle Irwin, Angela Englot, Richie Bleau, Curtis Olsen, Cindy Anderson, Brenda Bathgate, Peggi-Lynn Gatin, Crystal Gellner, Amber Harvey, Barb Fysh, Darren Spelay, Joni Hagen, T.J. Biemans, Lyle Campbell, Shawna Moon, Fred Lowenberger, Murray Hidlebaugh, Sheila Hryniuk - Chair, Chantelle Erdman, Tara Pederson, Barbra Bell, Stephanie Cuddington, Kristen Gabora, Lila Banks, Rob Boulding, Lorne Lasuita, Linda Martin, Jennifer Martel, Roxanne Melnyk, Shelby Rushton, Kimberly Willison, Dennis Smythe, Don MacAulay, Anne Robbins, Kathy Park, Mike Powell, Donna Roy, Nicole Dolezsar, Mike Schwean, Roz Kelsey. Warren Poncsak – SARP Executive Director

**Guest:** Andre Belanger, Auditor

**Regrets:** Jordan St. Onge, Nancy Porter

**1. Call to order**

- a. Sheila called the meeting to order at 6:10 p.m.

**2. Greetings**

Introduction of the Past Presidents

Rob Boulding, Mike Powell, Chantelle Erdman, Barb Bell, Barb Fysh, Don MacAulay, Murray Hidlebaugh

Introduction of the Board of Regents

Norm Campbell, Linda Martin, Anne Robins, Anne Powell

Introduction of the Honorary Life Members

Murray Hidlebaugh, Don MacAulay, Linda Martin

**3. Review of Annual General Meeting Voting Procedures**

Introduction of Parliamentarian and Scrutineers

- i. Lorne Lasuita, Barb Fysh and Rob Boulding – Scrutineers

**4. Adoption of Agenda**

**07.118 MOTION**

**Melnyk/Bell**

**To adopt the agenda as presented.**

**Carried.**

**5. Adoption of October 3<sup>rd</sup> 2008 Annual General Meeting Minutes**

**07.119 MOTION**

**Kelsey/Dolezsar**

**To approve the October 3, 2008 Annual general meeting minutes with a correction to Barbra Bell's name.**

**Carried.**

**6. Director Reports**

**c) Chair Report**

Sheila's report on page 10 of the Annual report. It has been a very rewarding experience and asked the membership to consider sitting on the board.

**07.120 MOTION**

**Harvey/Lasuita**

**To accept the Chairperson's report.**

**Carried.**

**d) Financial and Audit Committee Report (see attached audited financial report)**

See report on page 12 of the Annual report. Roxane reminded the membership that a book keeper was hired and mentioned the committee recently reviewed their role and still felt there was a need for the committee. Andre Belanger, the appointed auditor was in attendance.

**07.121 MOTION**

**Irwin/Cuddington**

**To accept the Financial Audit report.**

**Carried.**

**07.122 MOTION**

**Melnyk/Kelsey**

**To accept the 2008-09 S.A.R.P. audited statements.**

**Carried.**

**• Nominations Committee Report**

See report on page 14 of the Annual report. Jen highlighted the renewal of a two year term for existing board member Angela Englot.

**Nominated Board members are:**

**Richie Bleau – 3 year term**

**Curtis Olsen – 3 year term**

**Jen made the First call for nominations.**

**JAF Committee:**

**Cindy Anderson for JAF.**

**Nicole Dolezsar nominated Mike Powell.**

**Rob Boulding nominated Judy McLeod Campbell.**

**07.123 MOTION**

**Lowenberger/Bleau**

**To accept the nominations committee report.**

**Carried.**

**Jen made a Second call for nominations and the JAF.**

**• Governance Committee Report**

**Chantelle Erdman's report was on page 14 of the annual report.**

**07.124 MOTION**

**Lasuita/Fysh**



To approve the governance committee report.  
Carried.

**7. Administration Reports**

**a) Executive Director's Report**

Warren noted the significant steps the organization has taken in the past year in comparison with last fiscal years. The three goals were highlighted in his report on page 14.

See attached report. Warren thanked Anne Robins for representing SARP at the TR conference. CTRA joint membership will happen in the near future. By the end of the next month there will be an announcement for the approved tender (3 year project) for a contract person to help create a role consistency definition.

The membership data base will be updated due to funding from SPRA.

Membership is currently at 223. Professional development workshop - Dr. John Crompton on April 26/27, 2010 – advertising will be done at the city level also as he is a city councilor. Warren noted he looks forward to continued service to help move the association forward.

**07.125 MOTION**

**Gatin/Anderson**

**To approve the Executive Director's report.  
Carried.**

**8. Education Institution Reports**

**a) University of Regina Senate Report**

Brenda Bathgate reviewed her report as submitted on page 17 of the annual report.

**07.126 MOTION**

**Martel/Fysh**

**To approve the U of R senate report.  
Carried.**

**b) University of Saskatchewan Senate Report**

Peggy-Lynn Gatin – reviewed the report on page 19 as submitted to the annual report.

**07.126 MOTION**

**Campbell/Spelay**

**To approve the U of S senate report.  
Carried.**

**c) SIAST - Kelsey Campus Advisory Committee Reports**

Recreation and Tourism Program

Margaret was unable to attend the meeting. Her report is on page 20 of the annual report.

**07.127 MOTION**

**Melnyk/ Bell**

**To approve the Kelsey Campus Advisory Committee  
report.  
Carried.**

Therapeutic Recreation Program

Dianne Leonhardt was not able to be in attendance her report was submitted on page 23 of the annual report.

**07.128 MOTION      Irwin/Robins**  
**To approve the Therapeutic Recreation Diploma**  
**program report.**  
**Carried.**

Barb Bell rose a question regarding decrease in enrolment at Universities – what is SARP doing to help address this issue. Roz Kelsey addressed this by answered that the entire university enrollment is down. The SARP mentorship program is suffering due to this trend.

**9.      New Business**

a) Constitutional Amendments  
Changes as submitted on page 25.

**07.129 MOTION      Erdman/Campbell**  
**To accept the proposed constitutional amendments.**  
**Carried.**

d) Resolutions  
None were received.

e) Appointment of Auditor  
Audit tenders were sent out as this was the three year mark, there were three proposals.

**07.130 MOTION      Melnyk/Cuddington**  
**The SARP Board of Directors would like to make the**  
**recommendation to use Iris Howden.**  
**Carried.**

**10.      Election of Officers**

a) Election of Officers/JAF  
Third and final call for the Board of Directors and John Austin Foundation members.  
Nominations were closed.

**07.131 MOTION      Bathgate/Gellner**  
**Curtis, Lyle and Richie to each serve three year terms**  
**and Angela to serve a two year term with the**  
**association.**  
**Carried.**

**Board of Director – 1 vacancy position (two years remaining) = Angela Englot**

**Board of Directors – 3 positions (three year terms) = Lyle, Richie, Curtis**  
**John Austin Foundation – 3 positions (3 year terms) = Cindy, Mike, Judy**

b) Motion to destroy ballots – all members were appointed by acclimation as there were no other nominations from the floor, therefore there were no ballots to destroy.

c) Introduction of 2009/10 Board of Directors

Sheila Hryniuk, Mike Schwean, Roz Kelsey, Jen Martel, Lyle Campbell, Curtis Olsen, Richie Bleau, Angela Englot and Nicole Dolezsar

**13. Presentation to Retiring Board Members**

a) Recognition of retiring board members

Roxane Melnyk retired after 2 years of volunteerism and Chantelle Erdman retired after volunteering for many years. Sheila presented them both with a token of appreciation from the Board.

**14. Adjourn**

**07.132 MOTION**

**Moon adjourned the meeting at 6:52 p.m.**

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## **REPORT FROM THE CHAIR 2010**

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Wow – is it that time already? It seems like just a few weeks ago we welcomed our new board members and now it is time to say hello to the new and best wishes to those who left (Angela Englot) or are leaving (Roz Kelsey); those ladies were invaluable with respect to their knowledge, skills, time and energy at board meetings and other functions. I want to thank all the other board members as well – Lyle Campbell, Sheila Hryniuk, Nicole Goldsworthy, Curtis Olsen, Mike Schwean, Richie Bleau and TJ Biemans. Our board works extremely hard to ensure our organization is headed in the right direction.

I cannot say enough about our Executive Director Warren Poncsak; his dedication and commitment to SARP is unquestionable. It isn't easy to manage an organization representing recreation professionals working in a dynamic (and diverse) profession but he appears to do it with ease.

We have accomplished a lot in these last 12 months and I think we have a lot to brag about. Dr John Crompton led a wonderful professional development session in April, membership numbers are still growing and members are continuing accessing grant money to increase their knowledge base – all of these directly link back to our strategic goals and outcomes. Recreation professionals were session leaders at their respective national conferences. Our Board of Regents has a wealth of knowledge and experience and we look forward to working with them to move our organization in a positive direction. Our professional designation project is very exciting and has incredible potential. The second phase of the 3 year plan is fast approaching so please participate

when given the opportunity. SARP members were employed in 3 of the 5 Riderville communities as well as Outlook - the Saskatchewan winner of \$25000 grant from Kraft on TSN.

Just like life, SARP also has its challenges. Therapeutic Recreation professionals are working towards certification in their profession and are facing obstacles, SIAST is facing cuts to the Recreation and Tourism program and we need to educate the public on the importance recreation has in holistic health in individuals, community and society in general. We are a large organization working with limited resources. There is a Recreation Sector Review on the horizon for all those receiving funding from the Saskatchewan Lotteries Trust Fund; we will be reviewing how we operate and look at ways to advocate for more resources to make us even better.

If you ask any single board member, they will tell you that what a great experience it is to be on this board of directors. There will always be ups and downs, agreements and disagreements but we know that we are all striving to get to where we want to be...with a whole lot of fun in the process. I consider it a great gift and an honor to be Chair and look forward to continued progress in the upcoming year.

Cheers!

Jenn Martel  
Recreation Therapist

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#### **Board Member attendance at meetings:**

Roz Kelsey	5/6	Jenn Martel	6/6	TJ Biemans	3/3
Lyle Campbell	6/6	Mike Schwean	5/6	Sheila Hryniuk	4/6
Nicole Dolezsar	5/6	Richie Bleau	6/6	Curtis Olsen	4/6
Angela Englot	2/2				

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## **FINANCIAL AUDIT COMMITTEE REPORT 2010**

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Under the Relationship Governance model, the Financial Audit Committee consisting of three (3) Board members, Richie Bleau, Angela Englot, and Mike Schwean along with Gwen Herman and Curtis Markewich of Sask Sport, reviewed the financial documents throughout the year. The process at which the committee reports to the board is occurring at each board meeting. The Finance chair reports to the board members indicating that financial statements have been received and reviewed. The Financial and Audit Committee reviewed the role and responsibilities of the committee and determined that the purpose of this committee serves as an important function to the board of Directors.

In 2010 the Finance Committee developed a Financial Reference Tool which includes detailed explanations for all Revenue and Expenses. That tool was then used as a committee aid for all Board reporting to ensure clarity and definition to all reporting.

Generic copies of this Reference Tool will be made available for our members.

In 2010 SARP has continued to work with an outside agency to be responsible for the financial bookkeeping of the organization. Our chosen agency remains Sask Sport Accounting Services under the auspices of Comptroller Salina Barry. This service has proved to be reliable and a valued service for SARP and the relationship has been extremely positive.

In 2009 / 2010 SARP contracted the Audit services of Iris Howden. Iris has a strong background in dealing with Non Profits and we are most confident in our Audit services.

Timelines were set by the Committee for the Executive Director to ensure the annual audit was completed in time for the Board of Directors meeting held in early September and the Annual General Meeting held in later October. The Auditor or their designated representative was invited to the AGM to present the financial audit of S.A.R.P.

### **Audited Financial Report:**

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See attached report by Iris Howden, CMA

**Respectfully submitted by: Mike Schwan, Chairperson**

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## **NOMINATIONS COMMITTEE REPORT: 2010**

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On behalf of the nominations committee I would like to offer a few thoughts on the past year with SARP. As always, it has been an active and productive 12 months. This year has been filled with meetings and retreat activities along with changes in positions and staffing. After a year and a half of committed and diligent service, our Chair Sheila Hryniuk stepped down to be replaced by Jennifer Martel. This created the need for a new Chair of this Nominations Committee, a capacity in which I have served for the last four months of the term. We are fortunate to welcome TJ Biemans back to the board after a short hiatus. As well, we have been actively seeking a new board member to replace a term position that is due to expire, and two others have agreed to sit on our board for another term. Warren Poncsak continues to serve as the Executive Director, with the contracted assistance of Leah Bathgate on membership renewal. Leah was recently replaced with our newest contract employee Jordon St. Onge.

A significant and disturbing occurrence this year that markedly impacts many of our member and potential members was the very disappointing decision by SIAST to cut the Recreation and Tourism Management Program. This program was dedicated to the delivery of quality of life services. We at SARP have been urging SIAST to continue offering the program with its existing 2 year curriculum and yearly intake to ensure that the recreation and tourism profession continues to thrive and the people of

Saskatchewan can continue to engage in safe, quality recreation and tourism opportunities.

Our membership numbers have remained steady this year and we continue to work diligently on projects with our Board of Regents such as the membership criteria review and the junior board member position. Our nominations committee has also reviewed our Awards program and has put forward, to the board, a revised version for consideration.

Throughout this busy year, the nominations committee performed our due diligence in attending to our annual responsibilities of recruitment and retention of board members, regular board meetings and participation in various subcommittees. I would like to thank Jenn Martell and Lyle Campbell for their fun and productive assistance on this committee. I will miss their wit and genuine concern for the well being of this board and its members. Here's to another successful year at SARP and much good fortune to you all in the next one.

Roz Kelsey  
Nominations and Membership Chair.

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## **MEMBERSHIP STATISTICS** (EFFECTIVE SEPTEMBER 31ST):

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<b>Membership Category</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Professional</b>	157	160	185	189	186	162	106	156	151
<b>Affiliate</b>	39	33	34	35	26	31	16	22	19
<b>Associate</b>	19	29	26	23	29	23	16	19	14
<b>Honorary Life</b>	5	6	6	6	6	6	6	8	8
<b>Student</b>	35	47	38	36	45	56	28	17	18
<b>Alumni</b>	4	6	7	13	10	6	6	1	1
	259	281	296	302	302	284	178	223	211

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## **GOVERNANCE COMMITTEE REPORT 2010**

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First off, I would like to welcome all of our members to the 2010 Saskatchewan Association of Recreation Professionals AGM.

In 2008 SARP had changed over to policy governance and since that time we have come a long way. Our policies and procedures have been reviewed on many occasions and a good understanding from all our board members has come from this.

Our goal from last year was to continue SARP's growth, growth of our members and their skills and knowledge. Our organization strives to maintain high standards and we want our members to have confidence in this organization's abilities. We have

developed work plans and strategic outcomes to measure our successes and issues that need to be developed more thoroughly.

The governance committee has completed a variety of tasks in this fiscal year. We have been busy updating our policy manual as well as increasing our communication with the Board of Regents and our members. We've developed a strong strategic plan that can be measured and is more simplified. We're focusing on what are the current trends in our profession and making relevant goals. We have stressed the linkages with our stakeholders and the continuation to develop relationships with all our members.

Our Governance Committee has also established reporting tools for our Executive Director to help format expectations related to our strategic plan.

Our future goals are to continue to develop our communication with our members and have them more involved and utilized. We value all of our members and look forward to seeing everyone at the AGM.

Thank you,

Nicole Goldsworthy  
Governance Chairperson

Governance Committee members:  
Sheila Hryniuk, Curtis Olsen

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## **EXECUTIVE DIRECTOR'S REPORT 2010**

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The Board of Directors and staff have continued through the evolution of the governance of the association this past year. Measuring and monitoring pieces are becoming more fluid as time passes. Regular reporting to the Board of Directors involves information on Critical Success Factors, articulation on the impact of programming and how it relates to the goals in the Strategic Plan and answers to Executive Limitations. These reports have evolved significantly over the past year and assist the Board in their duty to lead this association.

The Board reviewed and updated the Strategic Plan in February of 2010 to streamline the outcomes and to reflect more measurable objectives. The Board had a workshop at Elkridge utilizing the services of Diane Fletcher. A new survey will be out prior to Christmas to follow up on the previous survey with more open ended questions. The focus will be to offer professional development opportunities and to continue to communicate to the members regarding opportunities in the field.

The Strategic Plan gives us direction to serve the membership and includes the following key goals: increased professional competence for members; improved partnerships with key stakeholders and consistency in role definition and professionalism.

## **Competence and Professionalism:**

A professional development session for recreational professionals was held at the SPRA conference on October 22<sup>nd</sup>. Diane Fletcher conducted the session on Board Development. There were over 30 in attendance. SARP hosted a PD session at the SPRA conference on October 22<sup>nd</sup> 2009 by bringing in the Heart and Stroke Foundation to introduce their "Stroke Saskatchewan" program which was geared towards TR professionals.

SARP was present at the SUMA Conference on January 31<sup>st</sup>, and 1<sup>st</sup> and 2<sup>nd</sup> of February at the Queensbury Centre in Regina. There were numerous people at the SARP booth. In particular the municipalities of Shellbrook, Wilkie, Macklin, Ponteix, Spiritwood, Preeceville, Debden, Regina Beach, Eston and Denare Beach as well as the SUMA West Central Region Rep took information packages including job descriptions, The Model for Recreation, Membership Applications and Member Benefits. SARP information was also presented at the SAHO Conference in Saskatoon in April of 2010.

Professional Development Grants and Education Assistance Grants were administered through the Provincial Office and adjudicated by the ED/PD Committee under the excellent stewardship of Lisa Thibodeau. There were twenty successful applications and \$4743.00 was paid out in total Education and Professional development funds.

Two outstanding students were awarded Roy Ellis bursaries in the past year for an allocation of \$1000.00 in the fiscal year. They were Damara Wojcichowsky from the SIAST Kelsey Therapeutic Recreation Program, Tiara Johnson from the SIAST Recreation and Tourism Management Program.

## **Improved Partnerships:**

I have maintained contact with our major stakeholders throughout the year. We have had a presence at the SAHO Conference, SUMA Conference at the University of Regina, University of Saskatchewan and SIAST Kelsey Campus. The S.A.R.P. was also represented at the CTRA National conference as well as being involved with the National teleconference meeting. We also sponsored the SPRA Scott Irving Golf Classic to raise funds for Scott Irving's children.

Anne Robins conducted a presentation on behalf of SARP on October 6th to TR students at SIAST Kelsey. Included were: PowerPoint, membership applications, TR brochures, recreation professional brochures, promo material.

I conducted a membership presentation to 143 U of R KHS students on the 9<sup>th</sup> of November 2009. I met with a KHS Student society member on the 9<sup>th</sup> of Nov and 9<sup>th</sup> of Dec 2009 to further discussions on partnering with the KHSSS in the New Year. A meeting with the full council occurred March 10<sup>th</sup> 2010 and it has led to an enhanced partnership with the Council and SARP will have permanent promotional items in the Student lounge. They have agreed to promote SARP programs and membership drives within their faculty.



I conducted a membership presentation to 17 Community Recreation Students at SIAST on the 9<sup>th</sup> of Feb 2010 and also met with 2 members of the U of S Kinesiology Student Society to further discussions on a possible partnership on the 10th of Feb 2010.

Finally, I made a presentation to 77 TR Professionals on February 10<sup>th</sup> at Parkridge Centre in Saskatoon. The presentation covered benefits of membership in SARP. Additionally, SARP was a major supporter of the professional development session held during this event and in conjunction with TR week.

SARP finalized support for a TR brochure initiative with Kathy Park and her support group from RQHR (Regina Qu'Appelle Health Authority) and Therapeutic Recreation practitioners in the district. The brochure which is being produced by RQHR will advocate on behalf of TR members. The brochure details components of Recreation Therapy and typical services provided by this sector. The impact is to advocate on behalf of this group and communicate their education, assessment, function and participation. These brochures have been widely distributed among the RQHR membership and are available to other SARP members and the public at large.

I had the opportunity to attend the SaskSport AGM in June to represent S.A.R.P. in an official capacity. I have attended over twenty SaskSport Annual General Meetings, so this was a chance to meet familiar faces under a different agenda. I hope to continue to foster good relations with this important group in the Sport, Culture and Recreation triumvirate.

The above partnerships along with cooperation with different groups especially in the implementation of professional development have improved our relationship with stakeholders.

### **Consistency in Role Definition:**

SARP was successful in being awarded a Research Education and Advocacy Project (REAP) Grant in June of 2010.

The Goal is:

*To create a Professional Designation Strategy that is built on a shared vision of Professionalization that has been created with input from the membership and stakeholders of SARP.*

The Grant will be used to further develop the Professional Designation Project and includes the following:

The first step towards the realization of a Professional Designation Strategy is the creation of the Project Proposal. The Proposal provides the necessary framework, upon which the Detailed Project Plan for each phase will be built. The Project Proposal includes; the project goal, objectives, deliverables, key activities, scope, assumptions, risks and constraints, governance and management, budget, reporting/monitoring and timelines. The Detailed Project Plan will further deconstruct the key activities, into tasks, assign resources to each, sequence activities and tasks and assign responsibilities. It will also identify the components and timing of the project evaluation.

I attended the SPRA Conference from the 22<sup>nd</sup> to 24<sup>th</sup> of October. I also hosted a booth at the Trade Show for October 22<sup>nd</sup>. There were in excess of 50 people who took information from the booth. Of interest there were delegates from Cote First Nation, Gordon First Nation and Denare Beach who took extensive information on the Benefits of Hiring a Recreation Professional and Benefits of Recreation as well as the Job Descriptions for Recreation Professionals.

Brochures and information promoting the profession were provided to Michelle Irwin of South East Connection District for Sport, Culture and Recreation on October 6<sup>th</sup> so she could use them at a student fair in South East Sask. to promote recreation and the profession and benefits of both.

ED/PD grants for November supported sessions for 41 members (CTRA-6, TR week-30, Asst-5). This supports professional development and increases members' competence. A high percentage of the members found the sessions productive.

March 15<sup>th</sup> ED/PD intake had 4 applications for a requested total of \$2104.00. Remaining funds will be open for an additional intake prior to fiscal year end.

May 15<sup>th</sup> ED/PD intake had 6 applications approved for a total of \$1472.75. Two applications were for the CTRA National Conference, three applications were for the Dr. Crompton session and one application was for a U of R Business Continuing Education program.

The Dr. Crompton Session was held April 26<sup>th</sup> with 23 SARP members attending and 18 non-members. SARP provided a networking social after the Dr. Crompton session for members. This was a fantastic session and will be used as a springboard to offer similar professional development opportunities in the spring of each year. Dr. Crompton's session concentrated on the Benefits of Recreation and the Repositioning of Recreation in today's world.

In continuing support for the legacy of Scott Irving, a SARP member who passed away, SARP was a major sponsor for the Scott Irving Classic as well as supplying prizes for a silent auction/draw for the event held at Madge Lake on June 4<sup>th</sup> 2010.

I met with the CTRA and Provincial Presidents and representatives in the month of November 2009 and March 2010 in a teleconference. Provincial information is distributed at these meetings and it further enhances cooperation among the Provinces and between the National body and SARP. These meetings were pivotal to understand some roadblocks in the movement toward joint membership. Subsequently, the Chair of SARP, Jennifer Martel, attended the CTRA National Conference in Hamilton in June of 2010 to further develop the relationship with this National body. Clarification regarding delineation of membership was provided to CTRA to further improve the development of joint membership.

The Professional Designation Project is well under way. If you had a chance to take in the session by Roz Kelsey I am sure you are as impressed as I am. We will be rolling out a communication plan to promote the next phase of the project and a website is soon to become live with substantive information for all members and stakeholders to review.

The John Austin Foundation is in good hands under the guidance of Cindy Anderson. The John Austin Foundation's purpose is to assure financial stability upon which the Saskatchewan Association of Recreation Professionals may operate and grow. This Foundation is meeting its goals. Financial details are found in the audited statements.

Membership renewals have remained steady over the past year. There was turnover in staff twice which caused delays with processing. The program is stable now with the recent hire of Jordan St. Onge and I look forward to a productive year to follow. Student membership was noted as being low last year and I made it a priority to make contact with potential members over the past year. An indication of this effort is the fact that I made presentations to over 196 students as well as Anne Robins connecting with the SIAST TR students. With continued efforts on this file I expect SARP student memberships to continue to increase over time.

S.A.R.P. intends to continue to enhance professional development opportunities in the future and to advocate on behalf of the membership. If you have a concern please contact the Provincial Office or one of the Directors. Please make use of the website as it has useful information and is being updated on a regular basis.

It has been my pleasure to serve the members of S.A.R.P. over the past year and it is my intention to continue to grow in the position to add value to this diverse organization.

Respectfully submitted.  
Warren Poncsak  
S.A.R.P. Executive Director

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## **SASKATCHEWAN ASSOCIATION OF RECREATION PROFESSIONALS**

University of Regina Senate Representative  
Annual Report – 2009-2010  
*By: Professional Member Brenda Bathgate*

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My second year as Senate Representative has been a fulfilling experience. I have had the pleasure of representing the Saskatchewan Association of Recreation Professionals at the October and February Senate Meetings. Unfortunately, I was unable to attend the June meeting as I was out of town on work business.

I continue to be impressed by the number of representatives that are part of the U of R Senate from a cross-section of 41 organizations. Any professional society, group or organization in the province that, in the opinion of the Senate, contributes in a significant way to the social, economic and cultural welfare of the province may, with the consent of the Senate, be represented on this body (Senate). The functions of the Senate representatives are that of a decision-making body. Meeting discussions include decisions related to admission requirements; academic standards; granting certificates,

diplomas and degrees; and establishing or making changes to the University's academic organization and courses of instruction. Major decisions made by the Senate go to the Board of Governors for final approval.

The University of Regina announced in July, 2010 that Dr. William F. Ready, Q.C. has been elected by acclamation to serve a second term as Chancellor. The University Chancellor's ceremonial duties include chairing the Convocation ceremonies in the spring and fall. He also chairs the University of Regina Senate and is a voting member of the Board of Governors.

In addition to the U of R Senate, I am the representative on the Faculty of Kinesiology and Health Studies Council. I attended the October, 2009 meeting at which time, a Curriculum Renewal was proposed that included several changes to the courses to reflect a renewal of the program.

Thank you for the opportunity to represent the Saskatchewan Association of Recreation Professionals on the University of Regina Senate and the Kinesiology and Health Studies Faculty Council in the upcoming year. I look forward to another year of interesting discussions and decisions.

*Respectfully submitted by: Brenda Bathgate, Professional Member*

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## **SASKATCHEWAN ASSOCIATION OF RECREATION PROFESSIONALS**

### **University of Saskatchewan Senate Representative Annual Report**

*By: Professional Member Peggi-Lynn Gatin, August 2010*

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#### ***Understanding the Role of the U of S Senate Member . . .***

- S.A.R.P. has one representative appointed by the organization to the U of S Senate. (Membership of Organizations) The appointment is for a three year term, 2008 – 2011. The U of S Senate meets twice a year April & October.
- U of S Senates Role: Under the [University Act](#), Senate is responsible for recommendations regarding the establishment or disestablishment of any college, school, or department; appointing examiners for and making bylaws respecting the conduct of examinations for professional societies; the granting of honorary degrees, and non-academic student discipline.

- In working to meet the **aims of S.A.R.P.** that relate to this appointment, I strive to provide leadership in advocating, sharing information, expertise and pursuing collaborations that will benefit our membership in meeting the S.A.R.P. vision.
- As a professional member of S.A.R.P. and a member of Senate I participated in the recent review of the College of Kinesiology Dean. Upon a successful review Dr. Carol Rodgers has agreed to remain as the Dean for another term.

The meeting agenda's often include the following items for discussion:

- **Varying reports:** U of S President, Undergraduate and Graduate students activities, Honorary degrees committee, Senate Executive committee reports and others.
- **Items for approval:** i.e.) senate appointments and nominations, changes to senate membership and bylaws and other items under the University Act.
- **Items for information:** Senate committees and University Council and Board of Governors.
- **Presentations and group discussions:** i.e.) University Institutional positioning project, Signature areas of research.

## Highlights from the 2009/10 Senate meetings:

### October 17 2009 meeting

#### *Institutional Positioning – presentation and group discussion*

The University of Saskatchewan has undertaken an exciting institutional positioning project with the aim of pinpointing our unique place in the Canadian post-secondary education sector. The University Advancement and Institutional Positioning Project chair presented the project to the senate then facilitated group discussion around some key questions for input.

As of July 2010 a positioning statement has been developed for the U of S, through a highly engaging process of extensive consultation with key internal and external audiences, including Regional Advisory councils, Senate and the senate round table.

You can view the new positioning statement at . . .

[http://www.usask.ca/vpadvancement/advancement/institutional\\_positioning/](http://www.usask.ca/vpadvancement/advancement/institutional_positioning/)

### April 17, 2010 meeting

Dr. Vera Pezer has been re-appointed as chancellor for a three-year term beginning July 1, 2010.

The Second Integrated Plan – May 2010 Progress report 2009-2010.

[http://www.usask.ca/reporting/pdf/0910\\_progress\\_report\\_summary.pdf](http://www.usask.ca/reporting/pdf/0910_progress_report_summary.pdf)

<http://www.usask.ca/achievementrecord/>

The minutes from the U of S senate are available on line at:

[http://www.usask.ca/university\\_secretary/senate/Senate\\_minutes.php](http://www.usask.ca/university_secretary/senate/Senate_minutes.php)

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**Other items of possible interest to S.A.R.P. members. . .**

- Interested in being involved in the University of Saskatchewan **Regional Advisory Council** (RAC) in your area the check out the link  
[http://www.usask.ca/rac/rac\\_district\\_map/index.html](http://www.usask.ca/rac/rac_district_map/index.html)
- College of Kinesiology News publication at  
<http://kinesiology.usask.ca/kinnection-howler>

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**Saskatchewan Association of Recreation Professionals**

RECREATION & TOURISM DEPARTMENT

ADVISORY COMMITTEE – S.I.A.S.T. KELSEY CAMPUS

ANNUAL REPORT

BY PROFESSIONAL MEMBER MARGARET DUNCOMBE

July 1, 2009 to June 30, 2010

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Unfortunately the Recreation and Tourism Department Advisory Committee did not convene during the past calendar year so a report was not submitted. Margaret has completed her term as a member of the Advisory Committee and SARP will be looking for a member to fill this position.

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**Saskatchewan Association of Recreation Professionals**

**Therapeutic Recreation Diploma Program**

Advisory Committee– S.I.A.S.T. Kelsey Campus

Annual Report

Submitted by; Diane Leonhardt, Professional Member

July 1, 2009 – June 30, 2010

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**Purpose of the Advisory Committee**

The primary purpose of the program advisory committee is to provide an effective link between business and industry and S.I.A.S.T. by utilizing management, labor/employee

and public sector leaders as advisors to programs. In their capacity, the members will advise on the program policies, planning, curricula, and standards to ensure relevant and current labour market training.

### **Advisory Committee Members (as of June 2010)**

Diane Leonhardt, Recreation Therapist, Saskatoon Health Region, (chairperson)  
Janet Barnes, Senior Recreation Therapist, Saskatoon Health Region  
Doug Cripps, Professor, College of Kinesiology, University of Regina  
Linda Martin, TR Instructor through Extension division  
Linda Ostryniuk, Recreation Therapist, Regina Health Region  
Jennifer Parolin, Recreation Therapist, Saskatoon Health Region  
Anne Robins, Recreation Therapist, Saskatoon Health Region  
Caron Thomas, Recreation Therapist, Saskatoon Health Region  
Jennifer Martel, Recreation Therapist, Saskatoon Health Region  
Karla Nogue, Recreation Therapist, Saskatoon Health Region  
Sherri Nelson, Recreation Therapist, Saskatoon Health Region  
Donna Marie Boser, Heartland Health Region

### **Advisory Committee**

The number of in person Advisory Committee meetings has been limited to one meeting annually. This year's meeting was held June 4, 2010

### **Meeting Reports included:**

- **Rhonda McCorriston, Dean, Community Services ,**
- **Anne Broten, Program Head**
- **Cam Nordin, Community Services, Program Development Consultant**
- **Gary Smith , Continuing Education Consultant,**

### **Old Business**

- Employer Survey results
- Admission requirements can be revised for the 2013 intake looking at reading and comprehension requirements needed to succeed in the TR Program
- Recommendation made that SIAST and University of Regina pursue an articulation agreement between the Therapeutic Recreation Diploma program and the Bachelor of Sport and Recreation Studies Degree, TR Major

### **New Business**

- CTRA - it has been recommended that an abstract be prepared for presentation at the next national conference promoting Post Secondary TR Education in partnership with SIAST and the University of Regina.
- TR Program has relocated to the new Avenue W Campus for 2010 Fall program

### **Student Data**

Distance Education – approximately 20 students enrolled.

On campus program - there are currently 19 students enrolled for their second year

### **Program Faculty**

On Campus Program Instructor- Mark Parolin

Distance Education Instructors: Linda Martin, Anne Robins, Sherri Nelson

Respectfully submitted by

Diane Leonhardt, Recreation Therapist

Professional Member

Saskatchewan Association of Recreation Professionals