



Saskatchewan Association of  
**RECREATION  
PROFESSIONALS**

### ADVERTISING INSERTION ORDER

Please complete the attached agreement and email it to [office@sarponline.ca](mailto:office@sarponline.ca) or mail it to 88 Saskatchewan Street E, Moose Jaw, SK, S6H 0V4. If you have any questions, please contact Jasmine or Stacey at the Saskatchewan Association of Recreation Professionals provincial office at 306-693-7277.

#### **POLICIES ON ADVERTISING PLACEMENT**

- All advertising is subject to review and approval by the Advertiser and the Saskatchewan Association of Recreation Professionals.
- The Saskatchewan Association of Recreation Professionals reserves the right to reject any advertising.
- The Advertiser and his or her agency assume and agree to pay the charges for advertising published at their direction.
- Insertion orders and/or contracts are due on or before the advertising deadline of **April 15<sup>th</sup>, 2017**.
- All oral instructions regarding contracts, insertions, or changes of any kind must be confirmed in writing by the Advertiser.
- Any cancellations or corrections must be made before **May 1<sup>st</sup>, 2017**.
- Ads must be supplied print ready. If changes are needed, the ad will be returned to the purchaser for proper alterations.



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**ADVERTISER INFORMATION**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Billing Name (if different): \_\_\_\_\_

Billing Address (if different): \_\_\_\_\_

**ADVERTISEMENT**

Ad Size (*see chart below*): \_\_\_\_\_

Back Cover \$650

Inside Front/Back Cover \$575

Full Page (10 1/2" T x 8" W) \$450

1/2 Page (5 1/4" T x 7 1/2" W) \$350

1/4 Page (3 3/4" T x 5 1/2" W) \$250

Business Card (2 1/2" T x 3 3/4" W) \$150

(Prices do not include GST)

**PAYMENT INFORMATION**

VISA       MasterCard       Cheque       Money Order       Please Invoice

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

**AGREEMENT**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By signing this Agreement, you agree to the Saskatchewan Association of Recreation Professionals Policies on Advertising Placement.